

POLICY NOTE

OFFICE OF PESTICIDE SERVICES

CERTIFICATION, LICENSING, REGISTRATION & TRAINING SECTION

Date: January 24, 2012

Subject of Policy: Opportunity for Examination at No Fee

Rules and Regulations Governing Certification

Section 2VAC20-51-20. General requirements for certification, requires the following persons must be certified as pesticide applicators:

1. Commercial applicators;
2. Registered technicians; and
3. Private applicators.

All persons desiring certification as pesticide applicators must:

1. Complete board-approved training appropriate for the desired classification;
2. Submit a completed application to the commissioner; and
3. Pass required examination(s).

Rules and Regulations Governing Pesticide Fees

§ 3.2-3930 of the Code of Virginia

Section 2VAC20-30-30. Commercial applicator certificate fee.

Section 2VAC20-30-40. Registered technician certificate fee.

While the law and regulations require a nonrefundable examination fee be paid for each examination, this guidance allows two testing opportunities with each nonrefundable fee paid. This applies to commercial applicators and registered technicians and includes examination for both initial certification and renewal of certification, and adding a category or subcategory of certification. Applicants have 12 months from either the first test date or the expiration of the first Letter of Authorization during which the second examination must be taken. Should the applicant complete two testing opportunities and not be issued the appropriate certification or subcategory of certification, or, if more than 12 months have elapsed, they are required to submit another nonrefundable fee and will be given two more testing opportunities. Each testing opportunity requires the submission of the appropriate application form.

As an example, an applicant submits a completed application along with the \$70 nonrefundable fee to become a commercial applicator. The applicant does not pass the examination on the first attempt. The applicant must submit an application to retake the examination. No additional fee is required. The applicant must wait at least 10 days from original test date to retake the examination. If the applicant fails the examination the second time, and wishes to become certified they are required to submit a completed application and the \$70 nonrefundable fee and will be given two more testing opportunities. The applicants must wait at least 30 days from the last test date to take the examination.

Statutory Authority § 3.2-3906 of the Code of Virginia.